



TERMS OF REFERENCE

SUPPORT 4 ((FOUR)) LOCAL GOVERNMENTS TO DEVELOP LOCAL CLIMATE ADAPTATION PLANS (NAP)

Introduction

This Terms of Reference (TOR) outlines the scope, objectives, and deliverables for the localization of the National Climate Adaptation plan (NAP). The purpose of the assignment is to adopt the National strategies and guidelines to the unique contexts, vulnerabilities, and opportunities at the selected local levels, ensuring effective planning, implementation and community resilience to the impacts of climate change.

Background

Climate change is a pressing global issue that affects countries across the world. The global goal on adaptation (GGA) is a collective commitment under article 7.1 of the Paris Agreement proposed by the African group of Negotiators in 2013 and established in 2015 aimed at enhancing the world's adaptive capacity, strengthening resilience and reducing vulnerability to climate change.

Parties launched the Glasgow and Sharm el Sheikh Work programme on the global goal on adaptation at COP26. At COP28, negotiators made long-awaited progress on a "global goal on adaptation" (GGA). Parties adopted a "framework" to guide countries in their efforts to prepare for rising global temperatures – dubbed the UAE Framework for Global Climate Resilience. The UAE Framework for global resilience aimed to measure how the collective effort on adaptation is being implemented and identifies **resilience** for people, well-being, livelihoods, and nature for current and future generations as its ultimate aspiration.

It underscores the importance of urgent action by 2030 in key sectors such as food, agriculture, water, cities, infrastructure, ecosystems, health, livelihoods, and cultural heritage.

Additionally, the framework sets targets for each stage of the adaptation policy cycle, a process that begins with assessing impacts, vulnerability, and risks and moves to planning, implementation, and monitoring and evaluation while encouraging all countries to have National Adaptation Plans in place by 2030.

Uganda in response to this global commitment developed its National Adaptation Plan (NAP) with the objective of reducing risk and vulnerabilities to climate change impacts. Uganda is currently grappling with the impact of climate change daily through droughts, floods, slow onset events that leads to damaging impact across the Country. As a landlocked country these challenges impact its environment, economy, and social fabric. The NAP envisions building a climate resilient nation through effective adaptation strategies that foster a robust society and

ecosystem. The NAP is therefore a unilateral approach to address climate change scenarios both at National and local level.

This Terms of Reference (TOR) outlines the plan to Support selected districts namely, Kitgum, Mbale, Kasese and Sembabule to develop their District climate Adaptation action plans, as provided for in the National Climate Change Act of 2021, to manage climate change impacts through planning and budgeting for development.

Project Overview

Rural Community Action Based Organization (RACOB AO) with funding from Action by Churches Together (ACT Alliance) is implementing a locally led climate change project under phase two titled, **“Scaling - up multi-stakeholder engagement, local awareness and climate financing advocacy in Uganda”** which aims to achieve the following objectives;

- Strengthen, and scale out working interventions to address climate change at local and national level.
- Enable participatory practices in policy and planning processes for local ownership.
- Invest in local institutional and organizational capabilities for climate advocacy and programming.

The TOR outlines the key components of a locally led climate change adaptation action plan at district level that is aligned to the National Climate Change Act, 2021 with the aim of improving responsiveness to effects of climate change. Under part 11 of the climate change ACT 2021, District climate action plans are emphasized as Climate change response measures.

Uganda, with its diverse ecosystems, is highly vulnerable to the impacts of climate change. Rising temperatures, erratic rainfall patterns, prolonged droughts, and increased flooding events have severe consequences for agriculture, water resources, health, and livelihoods. Developing district climate change action plans will link the National level efforts by scaling adaptation actions at local level. It will also galvanize local governments commitments to manage climate change impacts through building their capacity, planning and budgeting.

The project focus on Supporting Local Governments to develop their climate action plans, as provided for in the National Climate Change Act of 2021, to manage climate change impacts through planning and budgeting for development is a clear pathway for sustainability of the project. It is envisaged that developing climate action plans will increase local finance mobilisation in local governments leading to;

1. Strengthened climate change adaptation programmes, strategies, and plans at the district level and grass root levels
2. Improved response measures of ACT forum members in climate action advocacy through participation in joint advocacy initiatives.
3. strengthened community-based Early Warning Systems and resilient livelihoods promotion such as climate-smart agriculture.

Objectives of the Assignment

The primary objective of this assignment is to support selected districts of Uganda namely, Kitgum, Mbale, Sembabule and Kasese to develop their District climate Adaptation action plans, as provided for in the NAP and National Climate Change Act of 2021, to manage climate change impacts through planning and budgeting for development.

Specifically,

- i. Assess Local context and identify local climate vulnerabilities, risk and opportunities in relation to the NAP
- ii. Engage local level stakeholders and facilitate their participation in climate adaptation process
- iii. Develop and customize localized adaptation strategies that aligns with the national plans but addresses specific local needs of the selected Districts
- iv. Strengthen the capacity of local institutions and communities to implement, monitor and sustain adaptation actions.

Scope of Work

The scope of work includes, but is not limited to the following task:

a) Context Analysis

- Review existing local climate data, studies and reports
- Conduct vulnerability and risk assessments of the selected districts
- Identify key sectors and communities most at risk from climate change impacts

b) Stakeholder Engagement

- Organize stakeholder consultations, workshops and focus groups discussions.
- Ensure the inclusion of marginalized groups and indigenous communities
- Document local knowledge and practices related to adaptation

c) Develop Local Adaptation strategy

- Translate National Adaptation priorities into local relevant actions
- Develop a localized climate adaptation plan including long-term and short-term strategies for each of the selected districts

d) Monitoring and Evaluation

- Establish a framework for monitoring and evaluating the implementation of localized adaptation strategies
- Define key indicators for tracking progress and outcomes
- Provide recommendations for adaptive management and continuous improvement

Deliverables

The expected deliverables include:

- Inception report outlining the methodology and workplan
- A comprehensive local climate vulnerability and risk assessment report for the selected Districts
- Stakeholders engagement report summarizing the consultations and key findings
- A draft localized Climate Adaptation plan including detailed action plans and timelines
- Final report incorporating feedback from stakeholders and finalizing the localized plan for each district.

Duration and Timeline

The preparation and completion of the four-district climate change action plans are expected to take approximately two months (**20th August to 20th October 2024**), including research, data collection, analysis, and drafting of the final report. A tentative timeline for each phase of the project will be established once the organization finds the consultant and at inception report.

Required Expertise:

To accomplish the objectives of the assessment, the consultant should have the following key qualifications and competencies.

- a) Possess a minimum of a master's degree in social work & social administration, Development Studies, Development Economics, Environment studies or Monitoring and Evaluation and any Research related course.
- b) Have at least 5 years of experience in undertaking development related work including DRR and related project assessments
- c) Demonstrable ability and experience in working with Climate change mitigation and adaptation programs
- d) Strong knowledge of National Climate Change policies and local government structures
- e) Experience in stakeholder engagement and participatory planning
- f) Ability and experience in conducting climate vulnerability and risk assessment
- g) Possess strong research in climate related field, documentation and writing skills.
- h) Ability to analyze data and produce realistic findings and conclusions
- i) Excellent report writing and communication skills

Mode of Payment

The mode of payment shall be;

- a) 60% on signing the contract
- b) 40% on approval of the final report

Roles and responsibilities

RACOBABO:

- RACOBABO will organize an inception meeting with the Consultant to discuss the proposed methodology and agree on timelines.
- RACOBABO Monitoring and Evaluation Officer will be in charge of quality assurance.
- RACOBABO will share ToRs of the evaluation, the selected Consultant's technical proposal, and the draft evaluation report with Act Forum Coordinator for comments

The consultant:

- The Consultant will review these ToRs and develop an inception report/Proposal comprehensively explaining the methodology plus the BUDGET
- The Consultant will develop appropriate data collection tools

- The Consultant will hire data collection assistants, debrief them, and supervise the data collection process
- The Lead Consultant will be in charge of overall quality assurance and ensure the assignment keeps on track and is aligned to the objectives of the documentation exercise.

Call for Proposals

Following these ToRs, the Consultant shall submit a technical and financial proposal. The technical proposal shall clearly indicate how the consultant understands the assignment, assessment approach and methodology, work plan for execution of the assignment as well as up date CVs of the core team. At least 1 reference from a relevant recent evaluation work should be attached to the technical proposal.

The Financial proposal should indicate the Consultants' daily rate inclusive of taxes, communication, supplies, enumerators and other costs to carry out the documentation exercise.

Application Contact: The Consultant should submit to RACOB AO by 19th August, 2024 both technical and financial proposal through email: racobaouganda@racobao.org or huqger@gmail.com